ABHIJEET SINGH

Email - abhijeetsingh1365@gmail.com Mobile No - 6395585413

EDUCATION

CLEARED UGC NET DEC 2025

MASTER OF BUSINESS ADMINISTRATION(M.B.A.)- FINANCE & H.R.
GURUKULA KANGRI (DEEMED TO BE UNIVERSITY)
2026 | CGPA - 7.11

BACHELOR OF COMMERCE(B.COM)
S.M.J.N. P.G. COLLEGE, HARIDWAR | H.N.B.G.U.
2023 | CGPA - 6.0

INTERNSHIP

ACCOUNTS INTERN
C&S Electric LTD, HARIDWAR | JUNE 2025 – JULY 2025

- Prepared Proforma Invoices
- Monthly e-invoice reconciliation
- GSTR-2B reconciliation with books.
- E-way bill generation.

WORK EXPERIENCE

ACCOUNTANT- Part time
ROYAL DÉCOR

, HARIDWAR | APR 2023 - JUL 2024

- Maintained day to day financial accounting and book keeping.
- Prepared and Filed GSTR-1 & GSTR-3B.
- Performed bank reconciliation.
- prepared financial statements.

ACCOUNTS AND GST ASSOCIATE-Part time
A.P.V ASSOCIATES, HARIDWAR | AUG 2021 - MAR 2023

- Maintained day to day financial accounting and book keeping.
- Prepared and Filed GSTR-1 & GSTR-3B and TDS returns.
- Performed Vouching and bank reconciliation.
- Assisted in preparation of financial statements.