

Important Information for Foreign Students

Foreign Students

**Off: Admission Cell, Central Office, Block-A, Main Campus
Gurukula Kangri (Deemed University), Haridwar- 249 404.
Co-ordinator: Prof. L.P. Purohit. Tel: 7300761217
Toll Free: 9309 455 455**

Programmes Offered (2024-2025)

The university will offer following programmes to international students during the academic year 2024-2025

CERTIFICATE COURSES
DIPLOMA COURSES
UNDERGRADUATE PROGRAMS
POST-GRADUATE PROGRAMMES
PhD
D.Litt./D.Sc.

Application	Fee	-	\$20
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(Students from SAARC countries and Tibetan nationals are required to pay Application Fee)

Registration	Fee	Also	(One	Time)	-	\$1000
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The fees are to be paid in Equivalent Indian Rupees (INR) through online mode of money transfer. No cash is taken in admission process. Students sponsored by the Indian Council for Cultural Relations (ICCR) or another authorised sponsoring agency will pay the same fees as those awarded to them by the ICCR or the agency. Students from SAARC countries and Tibetan nationals pay the course fees same as Indian students. This fee does not include accommodation costs.

Eligibility Conditions for Various Programmes:

Eligibility qualifications for International Students will be the same as for Indian students for each programme. For detailed information log on to university website under "Admission Section", refer Admission Brochure.

Proficiency

All the candidates securing admissions in foreign quota to this University shall necessarily have to be either TOEFL or IELTS qualified with valid scores.

The essential requirement of passing the English proficiency test is exempted for the foreign applicants from SAARC Countries. Further, the candidates (from any foreign country) having

completed their qualifying degree/higher degree from India or a foreign centre of Indian University/Board shall be exempted from the requirement of English Proficiency. The English proficiency documents needs to be submitted along with the Admission Form and other supporting documents. The SAARC candidates shall also have the choice to appear in the Common Admission Tests (such as JEE, CAT, CLAT, NIMCET, NEET, PGAC, NATA, etc.) required to be qualified by the Indian Candidates seeking admission in the University programs. On qualifying such Common Admission Tests, they may be offered admission on merit in parity with general Indian candidates.

List of Documents to be Submitted

Certificates and documents required to be submitted by the candidates along with application form for admission to various programme of study:

1. Filled-in Application Form (Online only)
2. Proof of Date of Birth.
3. Transcripts/Marksheets and degree/Certificate of the qualifying examination issued by the Board/University. In cases, where the University has prescribed a condition of passing a subject or subjects at some level, the Certificate/Mark sheet of the concerned examination in proof thereof should also be produced (original and one photocopy of certificates are required).
4. Valid Certificate of TOEFL/IELTS
5. All the relevant information/documents, which may justify the equivalence of their qualifications from the concerned competent authority – Association of Indian University (AIU)*.
6. Transcripts/Mark-sheets/Degrees in a language other than English should be got translated into English language and candidates should attach a duly attested copy of the same, failing which their candidature shall not be considered.
7. Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from concerned Embassy.

****Certificate from Association of Indian Universities (AIU):***

The course on which eligibility is relied upon must be included in the list of the Association of Indian Universities (AIU). Submission of Equivalence Certificate from AIU is mandatory for foreign nationals. The AIU address is given below:

The Secretary General

Association of Indian Universities

AIU House, 16, Comrade Indrajit Gupta Marg

New Delhi-110002

Phone No. (91) – 11-23230059; (91) – 11-23232429 Fax No. (91) – 11-23232131 E-mail: evaluation@aiu.ac.in

Website: <http://www.aiu.ac.in>; <https://evaluation.aiu.ac.in>

Following Certificates are required at the Time of Admission

1. Student Visa & Passport
2. Certificate of financial support (Self/sponsored)
3. Medical Insurance
4. Vaccination Certificate
5. Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS.

The following medical fitness tests also need to be performed on all the international candidates applying for admission at the university

1. HIV Test
2. Chest Check-up (through X-Ray)
3. Hepatitis surface Antigen (HBsAg) before admission
4. COVID Test

Submission of Application

Application complete in all respects should be submitted online along with the scanned copy of required documents. The last date for submission of online application for session 2024-2025 is **31 July 2024**.

Registration with FRRO, Police

Upon arrival in India every foreign candidate must be registered with the Police, FRRO within 07 days from the date of first entry into India. The FRRO can impose heavy fines if this registration is delayed or not done.

VISA

The applicants should have valid Passport and Student Visa. The visa can be obtained from the Indian missions abroad by producing letter of confirmed offer of admission from the university. The visa must be endorsed in the name of Gurukula Kangri (Deemed to be University) and be valid for duration of the course. A copy of this VISA is to be submitted in the Foreign Students' Office of the university. VISA is not required for NRI students.

Accommodation

Providing hostel facilities to students both boys and girls has been a priority of the University. The University is making all efforts to construct new hostels to meet the growing demand of

students from outside for the facility and thus a tremendous progress has been made in this direction. Apart from that rented accommodations, paying guest with catering and self-catering services are available.

Cancellation of Admission

The admitted students should note that their admission stands automatically cancelled if:

- He/She fails to obtain long term Student/Research Visa from the Indian Embassy in his/her country on the basis of the letter of provisional admission.
- He/She fails to produce Original Statement of marks/grade point average certificate of the last qualifying examination or equivalent thereof at the time of admission.
- He/She is found to be medically unfit.
- He/She fails to fulfil any condition of eligibility for admission to the course.

If an overseas student enrolled in a programme at the University withdraws from the course within one month of acceptance confirmation, he/she is entitled to a full refund of tuition fees paid in advance. The remaining fees are non-refundable.

Pri Arrival Information

The following points will give a quick preview of what all should be taken care of before overseas student look forward to depart their home country:

- Student should ensure to obtain visa from Indian Embassy/ High Commission.
- Also assure that they meet Medical fitness standard before they leave your country.
- Also ensure that they have taken all the required vaccinations (Typhoid Vaccine, Hepatitis Vaccine), to avoid medical complications while they are in India (though it is not mandatory).
- If there are certain medicines that they are supposed to consume due to any medical reason prescribed by a doctor, please carry them along. It is also suggested to carry the prescription of that medicine for any further reference.
- Request and register with the University International Office for the pick service from the Airport at least two weeks prior to arrival and provide the complete details of flight.
- Also ensure that they bring the letter of admission issued by the University.
- Make sure that they carry the originals, copies of their certificates/degrees and 10 passport size photographs.

- Ensure that their fee has been received by the University and they should carry the fee receipt.
- They must carry all their money in form of Travellers Cheques, which can be easily redeemed at the airport as well as a number of foreign exchange offices and banks.
- Keep all the valuables, important documents (Passport, Visa papers) in the Cabin baggage, to avoid the possibility of their getting misplaced during transit.
- Keep all the contact phone numbers handy in case of need.
- Temperature ranges between 35 - 45 degree Celsius during summers and 5 - 20 degree Celsius during winters. Here the winter season starts around November/december so the warm material (blankets, quilts, woollens, etc.) must be brought accordingly.
- Whilst everything is available in India, however try to get all that you would require during the initial few days. All the essentials can be availed from the University tuck shops.
- The electric standard in India works on 240 V. So, ensure that you have an adapter for your mobile or laptop if it operates on a different voltage in your country.
- Also the electric sockets are 2 or 3 pin so ensure that you carry a converter in case required.

The following points will give a quick preview of what all should be taken care of before overseas student look forward to depart their home country:

- Multimedia Mobiles, Iron, Camera, VCR, Kettle, Other Electrical Appliances

Post Arrival Information

On arrival in India, there are certain points that students should keep in mind.

Customs Formalities: Foreign students in India are generally required to make an oral baggage declaration of the possession of baggage and foreign currency as soon as they land in India.

Under this they are also required to obtain the Currency Declaration Form from the Customs. The students should also fill in the Disembarkation Card (Arrival card) handed over to them by the airline during the course of the flight.

Clearance: There are two channels for clearance:

- **Green Channel:** For passengers not in possession of any dutiable articles or unaccompanied baggage.

- **Red Channel:** For passengers in possession of dutiable articles or unaccompanied baggage or high value articles. High value articles are to be entered on the tourist Baggage Re-Export Form.
Once an international student is settled, he/she should complete the following formalities and paperwork:

- **Registration** All international students must register themselves with the International Office of Mangalayatan University.
- **Admission Formalities** The International Office of the University should be contacted to take care of the admission formalities. Medical Examination and HIV Test All international students coming to India for studies need to go through a medical test for HIV. The Foreigner's Regional Registration Office (FRRO) requires this test as a pre-requisite for obtaining the residence permit form.
- **Registration with FRRO** All International students who have come to study in India need to get themselves in The Foreigner's Regional Registration Office (FRRO) within 14 days of arrival in India (not applicable in the case of Bhutanese and Nepalese students). The University's International Office helps and guides the students in the registration.

Visa Requirement And Guidelines

- Foreign Nationals desirous of coming into India are required to possess a valid passport of their country and a valid Indian Visa. The only exceptions are nationals of Nepal and Bhutan who can enter India without a visa.
(Note: Nepalese nationals need a visa if entering India from China).
- To study in India it is mandatory for an international student to procure an Indian Student Visa.
- Visas can be applied for in person or by post (in certain High Commissions/Embassies, it is responsibility of the student to check with particular embassy on postal visa application) to the High Commission of India based in the country from where the candidate intends to depart for India.
- Applicant need to mention the name of the Institute while applying for the visa, which is then mentioned on the visa.

- International students taking admission at GK (DU) should make sure that the Student Visa is endorsed to GK (DU) by the visa issuing authority.
- A request for change of university or institution subsequently made cannot be considered. In this case you would be required to go back to your home country and apply for a new visa.
- Also, if you have entered India on basis of documents provided by the University then it is your responsibility to ensure that you directly join and report to the University. The Visa endorsed on the name of the University or obtained on the basis of University documents cannot be used for any other purpose like employment, admission to any other university/college/institute/academy etc or for non-regular (distance/online) mode of education.
- After reaching the university students have to get the visa verified by the University and have to deposit a copy of the valid visa.
- It is the responsibility of the student to ensure that throughout his/her study period student is on valid visa.
- In case the initial visa is not endorsed for the complete duration of the programme or student has to extend the stay because he/she is not able to complete the programme in the stipulated time then the student should apply for the extension of the visa before visa expires.
- It is the responsibility of the student to ensure that visa should be applied well in advance and time. It generally takes 3-8 weeks to get the Indian Visa thus it is advisable to apply for the visa accordingly and consult the Indian High Commission/Embassy if required.
- In case a student reports to the university late because of the Visa/Tickets Availability or any other personal issue, no relaxation related to attendance or any favour for completing the assignment, submitting the missed assignments, sitting for the missed examination(s), relaxation in the marks etc. will be given.
- Students joining the university after the prescribed time period may be denied admission. In such cases the fees etc. deposited by the applicant would be forfeited and further no claim for

the expense made for the travelling, visa or any other expense made or hardship suffered by the student will be entertained.

- Even, after joining the university if the student leaves the country then it is the responsibility of the student to report back at the university on time. In some cases where visa extension is required it is the responsibility of the student to ensure to get the valid visa extension on time. In case student reports to the university late because of the Visa/Tickets Availability or any other personal issue then student will not be provided any relaxation related to attendance, extra time to complete the assignments, opportunity to submit the missed assignments, opportunity to sit for the missed examination(s), relaxation in the marks etc.
- In case student is expelled from the university or the student decides to leave the programme then an affidavit has to be submitted to the university that he/she will leave India immediately and will not use visa issued on the basis of Mangalayatan University documents to stay in India.
- University may debar the student to continue attending classes or staying in the university residential facility if student does not maintain a valid visa/ FRRO or does not follow any guidelines issued by the Govt. of India/ Govt. of Uttar Pradesh/University/ any other authority from time to time.
- For loss of attendance/ academics or any expenditure so occurred because of such action by the university, the student himself will be responsible and no relaxation or benefit may be provided in such cases and all expenditure has to be borne by the student.