

**UNIVERSITY GRANTS COMMISSION
NEW DELHI**

NOTIFICATION

Scheme of revision of pay scales for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission.

The University Grants Commission has constituted a Committee to frame Regulations on Minimum Qualifications, mode of recruitment/promotion, etc. for the posts of Registrar, Deputy Registrar, Assistant Registrar, Finance Officer, Deputy Finance Officer, Assistant Finance Officer, Controller of Examinations, Deputy Controller of Examinations and Assistant Controller of Examinations in the universities and the deemed to be universities fully funded by the Central Government, in pursuance of the Ministry of Human Resource Development letter No.1-32/2006-U.II/U.I(II) dated 31st December 2008.

Suggestions specifically pertaining to the above subject matter alone are invited from the stakeholders concerned for consideration by the Committee. Suggestions may be addressed to the Secretary, UGC, and sent at the following e-mail addresses: akdogra@ugc.ac.in and kpsunny39@gmail.com latest by 5th July 2011.

SMB/UG

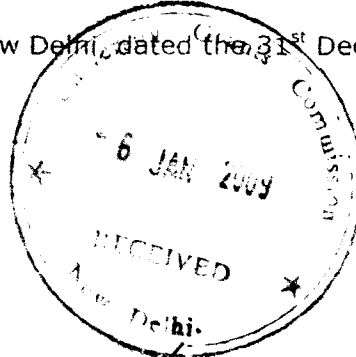
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No.1-32/2006-U.II/U.I(ii)
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, dated the 31st December, 2008

To

The Secretary,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi - 110 002.



Subject:- Scheme of revision of pay scales for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission regarding.

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Sir,

I am directed to say that following the revision of the pay scales of central government employees in pursuance of the recommendations of the 6th Central Pay Commission, the Ministry of Finance (Department of Expenditure) had issued guidelines regarding the pay revision of the employees of Quasi-Government Organisations, Autonomous Organisations and Statutory Bodies etc, set up by and funded/ controlled by the Central Government, vide their O.M. No. 7-23/2008.E.III dated the 30th September, 2008. Taking the relevant factors into consideration, it has been decided by the Central Government to revise the pay scales of the officers of the universities and deemed to be universities fully funded by the Central Government, namely, Registrars, Deputy Registrars, Assistant Registrars, Controllers of Examination, Deputy Controllers of Examination, Assistant Controllers of Examinations, Finance Officers, Deputy Finance Officers and Assistant Finance Officers, as mentioned below. The revision of pay scales, etc. shall be subject to various provisions as contained herein, and Regulations to be framed by the UGC in this behalf.

(i) **Registrar /Finance Officer / Controller of Examination**

(a) Registrar /Finance Officer / Controller of Examination in the pre-revised scale of pay of Rs.16400-450-20900-500-22400 shall be placed in the Pay Band of Rs. 37400-67000 with a Grade Pay of Rs.10,000, and pay of these officers shall be fixed at the appropriate stage in the Pay Band in accordance with the guidelines issued by the Ministry of Finance, based on the recommendations of the 6th Central Pay Commission as accepted by Central Government. The posts of Registrar/ Finance Officer/ Controller of Examinations shall continue to be filled through direct recruitment as per the existing criteria.

(b) The existing minimum qualifications for direct recruitment to the post of Registrar and equivalent posts shall continue, namely, a Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale. Consequent on change in designation of teachers vide this Ministry's letter

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No.1-32/2006-U.II/U.I(i) dated 31st December, 2008, experience required for the posts of Registrars and equivalent shall be

- (i) at least 15 years' of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years' of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration. **or**
- (ii) Comparable experience in research establishment and/or other institutions of higher education, **or**
- (iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post,

Appropriate regulations shall be issued by the University Grants Commission in this regard.

(c) The age of superannuation, as at present, shall continue to be 62 (sixty two) years for Registrar and equivalent posts.

(ii) Deputy Registrar / Deputy Finance Officer / Dy Controller of Examination

(a) On appointment as Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, pay shall be fixed in the Pay Band of Rs. 15600-39100 with a Grade Pay of Rs. 7600. They shall move to the Pay Band of Rs. 37400-67000 with a Grade Pay of Rs. 8700, after completing 5 years of service as Deputy Registrar/ Deputy Finance Officer / Deputy Controller of Examination. On moving to the higher Pay Band, they shall continue to be designated as Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examination.

(b) The pay of all incumbent Deputy Registrars/ Deputy Finance Officers/ Deputy Controllers of Examination shall be fixed in the Pay Bands of Rs. 15600-39100 with Grade Pay of Rs. 7600 or Rs. 37400-67000 with Grade Pay of Rs. 8700, as the case may be, depending on length of service in the post; provided that all those who have completed 5 years of service in the pre-revised pay scale of Rs. 12000-18300 as on 1.1.2006 shall be placed at an appropriate stage in the Pay Band of Rs. 37400-67000 with the Grade Pay of Rs. 8700.

(c) The minimum qualifications for direct recruitment to the post of Deputy Registrar and equivalent posts shall be a Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; along with-

- (i) Nine years' of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration, **or**
- (ii) Comparable experience in research establishment and/or other institutions of higher education, **or**
- (iii) 5 years' of administrative experience as Assistant Registrar or in an equivalent post,

The University Grants Commission shall frame appropriate Regulations accordingly.

(d) Teachers appointed to the post of Deputy Registrar and equivalent, shall be entitled to appropriate Grade Pay for these categories of posts, and shall not retain Academic Grade Pay of the teaching post held.

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(e) Seventy-five percent of the posts of Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examination, as the case may be, shall be filled by direct recruitment, as at present.

(f) There shall be no change in the designation of Deputy Registrar/ equivalent posts on movement to the higher Pay Band from the Pay Band of Rs.15,600 – 39,100 with GP of Rs.7,600.

(g) Twenty-five per cent of the posts of Deputy Registrars/Deputy Controller of Examinations/Deputy Finance Officers shall be filled by promotion from among eligible Assistant Registrars/Assistant Controller of Examinations/Assistant Finance Officers, as the case may be.

(h) The age of superannuation of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, shall continue to be 60 (sixty) years as at present.

(iii) Assistant Registrar/Assistant Finance Officer/Assistant Controller of Examination

(a) These posts shall be in the Pay Band of Rs. 15600-39100 with a Grade Pay of Rs. 5400.

(b) The existing minimum qualifications prescribed for direct recruitment for the post of Assistant Registrar and equivalent, which are Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7pt scale along with a good academic record, as laid down by UGC, shall continue to be in force.

(c) All direct recruitment to posts of Assistant Registrar and equivalent posts shall be made as per existing procedure.

(d) The existing pattern of 50% of the posts at this level being filled through promotion from the lower grades shall continue. The minimum educational qualifications mentioned above shall not apply in the case of promotion.

(e) Assistant Registrar and equivalent posts shall be eligible for the higher Grade Pay of Rs. Rs.6600 within the Pay Band of Rs. 15600-39100 after 8 years of service provided, as currently required, they have participated in two training programmes on Education Administration, each, of approximately four weeks' duration and their performance appraisal reports are consistently satisfactory. The higher Grade Pay of Rs.6,600 shall be restricted, as at present, in the case of promotion to senior scale of these posts, to 50% of total strength of Assistant Registrars or their equivalent grades, as the case may be.

(f) Appropriate regulations shall be issued by the University Grants Commission in this regard.

(g) The age of superannuation of Assistant Registrar/Assistant Finance Officer/ Assistant Controller of Examination, shall continue to be 60 (sixty) years as at present.

2. Pay 'fixation formula':

The pay 'fixation formula' recommended by 6th Central Pay Commission as accepted by the Central Government shall be adopted.

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3. Date of implementation of revised pay and allowance and payment of arrears:

(i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 1.01.2006. The revised rates of all other applicable allowances such as House Rent Allowance, Transport Allowance, Children Education Allowance etc. shall take effect from 1.09.2008.

(ii) Payment of arrears up to 40% of the total arrears shall be made during the current financial year i.e. 2008-09, after deduction of admissible income tax.

(iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Bands or grant of inappropriate Pay Band/ Academic Grade Pay or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary in the same manner as provided in this Ministry's O.M. No. F.23-7/2008-IFD dated 23.10.2008.

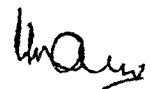
(iv) The revised scales of Pay and applicable allowances including arrears of salary as mentioned above shall be paid to all eligible beneficiaries under this Scheme pending issue of Regulations by the UGC.

3. These orders shall be applicable in all Central Universities and institutions Deemed to be Universities whose maintenance expenditure is met by the UGC. Universities may be advised to amend their statutes and ordinances in line with the Regulations within three months from the date of issue of this letter.

4. Other terms and conditions shall be governed in accordance with the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No. 7-23/2008-E.III dated 30.09.2008, regarding revision of the scales of pay of the employees of all the Autonomous/Statutory Bodies/Institutes. In this connection, this Ministry's letter No. 2-1/2008-U.I(A) dated 6.10.2008 refers.

5. Anomalies, if any, in the implementation of this scheme may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/decision.

Yours faithfully,



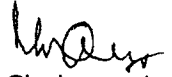
(R.Chakravarty)

Deputy Secretary to the Government of India

Copy to:

1. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities maintained by the Central Government.
2. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
3. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
4. Secretary, Department of Expenditure, North Block, New Delhi
5. Secretary, Department of Personnel & Training, North Block, New Delhi

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6. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
 7. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
 8. Member Secretary, All India Council for Technical Education, New Delhi
 9. Chief Secretaries of all State Governments.
 10. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.



(R.Chakravarty)

Deputy Secretary to the Government of India