

**QUOTATIONS INVITED**

**FOR**

**ARCHITECTURAL/ CONSULTANCY SERVICES**

**FOR**

**BUILDINGS AT**

**MAIN CAMPUS, GKV, HARIDWAR**

**AND**

**KANYA GURUKUL CAMPUS, DEHRADUN**

**OF**

**GURUKUL KANGRI VISHWAVIDYALAYA, HARIDWAR**

**UTTARAKHAND - 249404**

**WEBSITE: [www.gkv.ac.in](http://www.gkv.ac.in)**

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**TEL.:**





# **GURUKUL KANGRI VISHWAVIDYALAYA, HARIDWAR**

**(2020-2021)**

## **QUOTATIONS INVITED FOR ARCHITECTURAL/ CONSULTANCY SERVICES**

Sealed quotations are invited from the Architect registered with Council of Architect (COA) for the following works at Main Campus, GKV, Haridwar and Kanya Gurukul Campus, Dehradun:

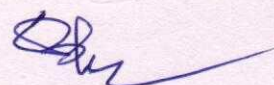
1. Preparation of site plan of existing building(s) and providing assistance in getting it approved from the competent authority. A certificate is to be issued by the architect in the Letterhead of Architect, regarding approved Site plan(s).
2. Preparation of complete building plan of existing building(s) and providing assistance in getting it approved from the competent authority. A certificate is to be issued by the architect in the Letterhead of Architect, regarding approved Building plan(s).
3. Preparation of Floor plan, sections and elevations of building(s) with a table clearly mentioning all rooms with carpet area of each in sq. m.
4. Preparation of Phase wise plan of construction to achieve total carpet area and built up area.
5. Providing Floor Space Index (FSI)/ Floor Area Ratio (FAR) from the competent authority.
6. Providing certificate from the competent authority for total built up area as per approved plan (in sq. m.).
7. Providing certificate from the competent authority for total built up area constructed (in sq. m.).

The rates are to be provided as per below Table:

S. No.	Item Description	Rates (in Rs. per sq. m.)
1.	Works 1 to 7 mentioned above for existing buildings whose documents such as Building Plan, Sections, Elevations and Structural Drawings are available.	
2.	Works 1 to 7 mentioned above for existing buildings whose documents are to be prepared afresh.	

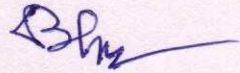
### **Terms and Conditions :**

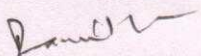
1. The sealed quotation should reach to the Registrar, Gurukul Kangri Vishwavidyalaya, Haridwar on or before 01.10.2020 by registered/speed post. Quotation received after due date shall be summarily rejected.
2. Earnest money of Rs. 40,000/- is to be deposited in the form of demand draft.
3. Bidder should furnish the annual financial statement for the last three years. This should be supported by audited balance sheets and profit and loss accounts (with all schedules attached) duly certified by a Chartered Accountant.

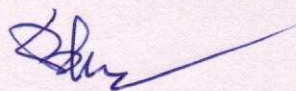




4. Two bid system shall be applicable. The bidder shall have to submit **Two Sealed** covers as below:
  - a. The first sealed cover shall be super-scribed as **"Technical Bid"** and shall contain following supporting documents
    - i. Bidder Details (proforma attached)
    - ii. Technical Bid Details (proforma attached)
    - iii. Undertaking by the Architect (proforma attached) of acceptance of Terms and Conditions by the authorized signatory of the bidder.
    - iv. Certificate of Registration of the Architect with Council of Architect (COA)
    - v. Demand Draft for E.M.D.
  - b. The second sealed cover shall be super-scribed as **"Financial Bid"** shall contain only rates to be quoted.
  - c. Both the sealed covers shall be placed in the main sealed cover bearing name and address of the sender and super-scribed with **"Quotation for Architect Related Work"**. This should be addressed to the Registrar, Gurukul Kangri Vishwavidyalaya, Haridwar.
5. Rates are to be quoted for both the items of Table.
6. All rates shall be exclusive of all applicable taxes and shall be treated valid till 31.03.2021.
7. The duration of work completion shall be one month.
8. The payment shall be made after completion of work.
9. All required information for 'BIDDER DETAILS' (proforma attached) and 'TECHNICAL BID DETAILS' (proforma attached) should be duly filled and relevant supporting documents (such as Registration/ Experience certificates etc.) are to be enclosed by bidder.
10. No corrections in quoted rates shall be allowed. Quotations containing corrections, if any, in quoted rates shall be summarily rejected.
11. The Quotation submitted shall become invalid and summarily be rejected, in case any one of following is true:
  - a. The bidder does not submit all the required documents (including PAN, GST registration etc.) as stipulated in the quotation document.
  - b. Any of the prescribed conditions are not fulfilled by bidder or found incomplete in any respect.
  - c. Rates are not quoted for both the items of Table.
12. Gurukul Kangri Vishwavidyalaya, Haridwar shall have the authority to cancel the process of procuring services without assigning any reasons. The bidders shall have no right to challenge the authority and decision of Gurukul Kangri Vishwavidyalaya, Haridwar to cancel the process for the reasons deemed fit by GKV.
13. The decision of the Hon'ble Vice Chancellor, Gurukul Kangri Vishwavidyalaya, Haridwar in any matter of arbitration relating to this work shall be final.
14. In case of any dispute, the jurisdiction shall be Haridwar District court.

  
**REGISTRAR**  
**Gurukul Kangri Vishwavidyalaya**  
**Haridwar**







## BIDDER DETAILS

### 1. Details of Authorised Signatory of the Bidder:

- a. Name :
- b. Designation :
- c. Firm :
- d. Address :
- e. Telephone Number :
- f. Fax Number :
- g. Mobile Number :
- h. E-Mail Id :

### 2. Details of individual who will serve as the point of contact/communication:

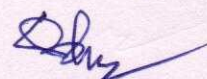
- a. Name :
- b. Designation :
- c. Firm :
- d. Address :
- e. Telephone Number :
- f. Fax Number :
- g. Mobile Number :
- h. E-Mail Id :

(Signature of the Authorised Signatory of Bidder)

(Name and Designation of the Authorised Signatory of Bidder)

(Seal of Firm)

**NOTE :** All required information for 'Bidder Details' should be duly filled and relevant supporting documents are to be enclosed by bidder.





**TECHNICAL BID DETAILS**  
**(TO BE SUBMITTED IN A SEPARATE SEALED COVER)**

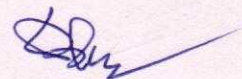
1. Details of registration with Council of Architect (COA) :
  - a. Registration Number :
  - b. Dated
  - c. Validity, if any :
2. Details of EMD DD submitted
  - a. DD No.
  - b. Dated
  - c. Amount Rs.
3. PAN and GST Registration No. :
4. The intending Firm should have an establishment of at least 5 years old and the principal partners/owner should have : professional qualification and experience of 10 years. (Supporting document(s) should be enclosed)
5. The intending Firm should have satisfactorily completed 5 works of similar nature. (Supporting document(s) should be enclosed) :
6. The intending Firm should have executed work of value not less than Rs 20 lakhs in any one of the financial year during the last three : financial years. (Supporting document(s) should be enclosed)
7. The intending Firm should have average : turnover of last three years  $\geq$  20 lakhs. (Supporting document(s) should be enclosed)

(Signature of the Authorised Signatory of Bidder)

(Name and Designation of the Authorised Signatory of Bidder)

(Seal of Firm)

**NOTE :** All required information for 'Technical Bid Details' should be duly filled and relevant supporting documents are to be enclosed by bidder.





### FINANCIAL/ PRICE BID

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

S. No.	Item Description	Rates (in Rs. per sq. m.)
1.	Works 1 to 7 mentioned above for existing buildings whose documents such as Building Plan, Sections, Elevations and Structural Drawings are available.	
2.	Works 1 to 7 mentioned above for existing buildings whose documents are to be prepared afresh.	

(Signature of the Authorised Signatory of Bidder)

(Name and Designation of the Authorised Signatory of Bidder)

(Seal of Firm)

**NOTE :** No corrections in quoted rates shall be allowed. Quotations containing corrections, if any, in quoted rates shall be summarily rejected.





## UNDERTAKING BY THE BIDDER

I/We have carefully gone through the various terms and conditions listed in the Quotation for providing works related to architect at Main Campus, GKV, Haridwar and Kanya Gurukul Campus, Dehradun. I/We wish to provide our services and agree to all the 'Terms and Conditions' laid down for the.

I am (/We are) making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of 'Terms and Conditions'.

(Signature of Authorised Signatory of the Bidder)

Name :

Designation :

Address :

Seal of Firm :

Phone No. (Off.) :

(Mob.) :

E-mail :

Place:

Date:

